

# EXTRA ORDINARY MEETING

# MINUTES

# THURSDAY 10TH OCTOBER 2024

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### Present:

COUNCILLORS	GJ Whiteley SJ Derrett DJ McCloskey RA Jackson RL McKay PJ Heuston DDW Cleasby ME Kelly P Serdity AE Wass	Chair
STAFF MEMBERS	NRG Kinsey G Woodman	8.49 am General Manager (GM)
STATI WEIWBERS	B Pascoe R Burns M Stephens J Burtenshaw	Divisional Manager Finance & Administration (DMFA) Acting Divisional Manager Engineering Services (DMES) Manager Health and Development Services (MHD) Executive Assistant (EA) (Minute Taker)

#### WELCOME TO COUNTRY

Welcome to Country was made by Lorraine Pearce.

Council thanked Lorraine for attending the Council Meeting today.

#### OATH OR AFFIRMATION OF OFFICE

All Councillors present undertook the Oath or Affirmation of Office.

The General Manager advised that Councillor AJ Brewer has undertaken his Oath of Office on Thursday, 3rd October 2024 in the presence of the General Manager and those Councillors who attended the Councillor Induction and Training Day.

#### SPECIAL GENERAL MANAGER REPORTS

#### Item 1 Election of Mayor

**MOVED** Jackson/McCloskey that:

- 1. Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Mayor.
- 2. The General Manager or his nominee, as Returning Officer, advise of nominations for the election of Mayor for the two- year term of office, from October 2024 to September 2026;

(C14-13)

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### SPECIAL GENERAL MANAGER REPORTS

#### Item 1 **Election of Mayor**

- 3. In the event of more than one (1) nomination that Council conduct the election of the Mayor by ordinary ballot and in accordance with the Local Government (General) Regulation 2021; and
- 4. Following the election, the ballot papers used in the election of the Mayor be destroyed.

Carried 235.10.24

The General Manager, as Returning Officer, informed Council that there had been only one nomination received for the position of Mayor, that being Councillor Whiteley, who had formally acknowledged in writing his acceptance of the nomination for this position.

Pursuant to Section 3(1) of Schedule 7 of the Local Government (General) Regulation, 2021 the Returning Officer formally advised Council that Councillor Whiteley had been elected to the position of Mayor of Warren Shire Council unopposed for the ensuing term.

#### Item 2 **Election of Deputy Mayor**

**MOVED** McCloskey/Jackson that:

- 1. That Council continue the position of Deputy Mayor.
- 2. That Council note that the General Manager or his nominee is the Returning Officer for the purpose of electing the Deputy Mayor.
- 3. That the General Manager or his nominee, as Returning Officer, advise of nominations for the election of Deputy Mayor for the two-year term of office, from October 2024 to September 2026;
- 4. In the event of more than one (1) nomination, that Council conduct the election of the Deputy Mayor by ordinary ballot and in accordance with the Local Government (General) Regulation 2021; and
- 5. That following the election, the ballot papers used in the election of the Deputy Mayor be destroyed.

Carried 236.10.24

The General Manager, as Returning Officer, informed Council that there had been only one nomination received for the position of Deputy Mayor, that being Councillor Derrett who had acknowledged in writing her acceptance of the nomination for this position.

Pursuant to Section 3(1) of Schedule 7 of the Local Government (General) Regulation, 2021 the Returning Officer formally advised Council that Councillor Derrett had been elected to the position of Deputy Mayor of Warren Shire Council for the ensuing term.

At this point in the meeting, the time being 8.49 am Councillor Kinsey entered the Meeting Room.

CONTINUED (Continued)

(C14-13)

### WARREN SHIRE COUNCIL Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

An apology was tendered on behalf of Councillor Brewer who was absent due to external commitments, and it was **MOVED** Jackson/Heuston that the apology be accepted and a leave of absence for the member concerned be granted.

Carried 237.10.24

#### CONFIRMATION OF MINUTES

**MOVED** Derrett/McCloskey that the Minutes of the Ordinary Meeting of Council held on Thursday, 22nd August 2024 be adopted as a true and correct record of that Meeting.

Carried 238.10.24

#### **DISCLOSURES OF INTERESTS**

Nil.

#### **MAYORAL MINUTE(S)**

Nil.

#### **REPORTS OF COMMITTEES**

Nil.

#### **REPORTS OF DELEGATES**

Nil.

#### POLICY

Nil.

#### GENERAL MANAGER REPORTS

#### Item 3 Election of Committees and Delegates

(C14-2)

**MOVED** Serdity/Jackson that:

That Council determine (elect as required) its delegates for each of the listed Committees/ Organisations and where an election is required, it be by open voting by show of hands:

#### **Council Committees**

- 1. *Airport Operations Committee* 2 Councillors *Councillor DJ McCloskey and Councillor PJ Heuston.*
- 2. Australia Day Committee 2 Councillors Councillor RA Jackson and Councillor DDW Cleasby
- 3. **Economic Development & Promotions Committee** 5 Councillors Councillor GJ Whiteley, Councillor RA Jackson, Councillor PJ Heuston, Councillor P Serdity and Councillor SJ Derrett.
- 4. **Ewenmar Waste Depot Committee** 3 Councillors Councillor AJ Brewer, Councillor P Serdity and Councillor DDW Cleasby.
- 5. Audit, Risk and Improvement Committee Deputy Mayor
- Plant Committee 6 Councillors
  Councillor GJ Whiteley, Councillor DJ McCloskey, Councillor NRG Kinsey, Councillor AE Wass, Councillor AJ Brewer and Councillor ME Kelly.
- 7. **Roads Committee** Mayor and 5 Councillors, one from each Ward if possible Councillor GJ Whiteley, Councillor DJ McCloskey, Councillor NRG Kinsey, Councillor AE Wass, Councillor AJ Brewer and Councillor ME Kelly.
- Showground/Racecourse Committee 4 Councillors Councillor DDW Cleasby, Councillor DJ McCloskey, Councillor PJ Heuston and Councillor AJ Brewer.
- Sporting Facilities Committee 4 Councillors Councillor GJ Whiteley, Councillor DJ McCloskey, Councillor DDW Cleasby and Councillor RL McKay.
- Town Improvement Committee 6 Councillors Councillor DDW Cleasby, Councillor P Serdity, Councillor PJ Heuston, Councillor RA Jackson, Councillor SJ Derrett and Councillor DJ McCloskey.
- 11. **Traffic Committee including Development Committee** 1 Councillor *Councillor ME Kelly.*
- 12. *Warren Public Arts Committee* 3 Councillors *Councillor P Serdity, Councillor RA Jackson and Councillor PJ Heuston.*
- Water and Sewerage Committee 4 Councillors Councillor DDW Cleasby, Councillor NRG Kinsey, Councillor AJ Brewer and Councillor AE Wass.

Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

Continued

#### Item 3 Election of Committees and Delegates

**External Committee/Organisations** 

- 1. Castlereagh Macquarie County Council 2 Councillors. Councillor GJ Whiteley and Councillor NRG Kinsey.
- 2. *Alliance of Western Councils or other Collaboration Entity -* Mayor (or Delegate) and the General Manager.
- 3. North Western Library and Central West Zone 2 Councillors. Councillor P Serdity and Councillor PJ Heuston.
- Outback Arts Regional Council 1 Councillor.
  Councillor RA Jackson, Alternate Delegate Councillor P Serdity.
- Warren Interagency Support Services Group 3 Councillors.
  Councillor P Serdity, Councillor RA Jackson and Councillor SJ Derrett.
- 6. *Murray Darling Association Region 10* 1 Councillor. *Councillor GJ Whiteley.*
- 7. *Macquarie River Flood Mitigation Zone Reference Group* Mayor (or Delegate) and the General Manager.
- 8. NSW Police Community Safety Precinct Meetings All Councillors.
- 9. *Warren Liquor Accord* 1 Councillor (Chair), General Manager (Secretary). *Councillor ME Kelly.*
- 10. *Warren Health Action Committee* 1 Councillor. *Councillor P Serdity.*
- 11. Association Mining and Energy Related Councils 1 Councillor, 1 alternate Councillor and the General Manager.

Councillor RL McKay and Alternate Councillor RA Jackson.

12. *Central-West Renewable Energy Zone* – 1 Councillor, 1 alternate Councillor and the General Manager.

Councillor RL McKay and Alternate Councillor RA Jackson.

- 13. *Country Mayors Association* Mayor (or Delegate) and the General Manager.
- 14. **RFS North West Zone Service Level Agreement Liaison Committee** 1 Councillor and the General Manager (or Delegate). Councillor GJ Whiteley
- 15. *RFS North West Zone Bushfire Management Committee* General Manager (or Delegate) and Divisional Manager Engineering Services (or Delegate).

Carried 239.10.24

Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### Item 4 Delegation of Authority to the Mayor

(C14-2)

CONTINUED

**MOVED** Serdity/Heuston that:

That Council issue the following Delegations to the Mayor under the Local Government Act 1993:

- 1. To carry out any function conferred on and duty imposed on the Mayor under any Act or Regulation.
- 2. To carry out the general supervision, control and direction of the General Manager.
- 3. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
- 4. To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.
- 5. To approve attendance by elected members at conferences, seminars and congresses but such must be within budget provisions.
- 6. To authorise urgent works up to an amount of \$20,000.00.
- 7. To issues references under Council letterhead.
- 8. To promote the area of Council through representations, delegations, functions and personal approaches.
- 9. To provide civic receptions as deemed appropriate.
- 10. To invite any group or individual to address any Committee or Council Meeting.
- 11. To authorise release of Council plant and other resources to assist fire fighting and emergency work.

		240.10.24

#### Item 5Delegation of Authority to the Deputy Mayor(C14-2)

**MOVED** Serdity/McCloskey that:

Council issue the following Delegations to the Deputy Mayor under the Local Government Act 1993:

- 1. To carry out the statutory functions of the Mayor and exercise the delegations conferred upon the Mayor whenever the Mayor is absent from the Council area or is otherwise unable to carry out their duties.
- 2. To affix the Common Seal of Council in conjunction with the General Manager or another Councillor to any necessary document pursuant to or consequent upon any decision of Council.
- 3. To issue references under Council letterhead.

Carried 241.10.24

Carried

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

GENERAL MANAGER REPORTS	CONTINUED

#### Item 6 Delegation of Authority to the General Manager

(S12-25.1)

**MOVED** Serdity/McCloskey that:

#### **RECOMMENDATION:**

That in accordance with the provisions of Section 377 of the Local Government Act, 1993 Council hereby delegates to the General Manager, Gary John Woodman delegated authority to exercise or perform on behalf of Council the following powers, authorities, duties and functions under the relevant Acts, Regulations or new Acts, Regulations as amended until the end of this Council Term:-

#### A. Council Meeting and Operations

- 1. To determine matters which are included in the Business Papers of Council and its Committees, subject to the inclusion of the following items when they arise, namely:
  - (i) reports on matters which cannot be determined under delegated authority;
  - (ii) reports required to be submitted under any Act or Regulation;
  - (iii) matters requiring a determination of Policy;
  - (iv) reports directed by the Council to be submitted;
  - (v) matters essential for the Council's information;
  - (vi) matters requested by the Mayor.
- 2. To invite a group or individual to address any Council Committee.
- 3. To lay information, to make application for search warrants, to make complaints, to initiate and carry on any proceedings and to represent Council in any Court on any matter.
- 4. To affix the Council's Common Seal to documents provided that an attestation is still provided with each affixation of the Seal by the signatures of at least one (1) member of the Council's staff and the Mayor or Deputy Mayor or other Councillor.
- 5. To respond to media publicity on Council matters and to issue media releases and make statements to the media on behalf of Council.

#### B. General Administration

- 1. To approve recommendations of the Joint Consultative Committee.
- To disclose Council records in line with the Government Information (Public Access) Act 2009 (GIPA Act) Warren Shire Council Publication Guide in consultation with Council's Public Officer.
- 3. To enter into Pipeline Agreements with the State Rail Authority or its successor.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

Continued

#### Item 6 Delegation of Authority to the General Manager

- 4. To exercise the power of entry and to authorise other employees of Council to have that power of entry under:
  - (a) The provisions of the Local Government Act, 1993 Section 191, 191A, 192 and 193.
  - (b) The provisions of Section 119E of the Environmental Planning and Assessment Act, 1979.
  - (c) The provisions of Section 28 of the Swimming Pools Act, 1992.
  - (d) The provisions of Section 66 of the Rural Fires Act, 1997 (in line with Service Level Agreement).
  - (e) The provisions of Section 37 of the Food Act, 2003.
  - (f) The provisions of Sections 47 and 72 of the Public Health Act, 1991.
  - (g) The provisions of Section 164 of the Roads Act, 1993.
  - (h) The provisions of Section 42 of the Impounding Act, 1993.
  - (i) The provisions of Sections 111 and 196 of the Protection of the Environment Operations Act, 1997
  - (j) The provisions of Sections 43, 44 and 50 of the Noxious Weeds Act, 1993.
  - (k) The provisions of the Companion Animals Act, 1998.
- 5. To exercise the powers of an authorised officer/person and appoint such persons under:
  - (a) The Local Government Act, 1993;
  - (b) The Impounding Act, 1993;
  - (c) The Roads Act, 1993;
  - (d) The Food Act, 2003;
  - (e) The provisions of the Protection of the Environment Operations Act, 1997
  - (f) The Swimming Pools Act, 1992;
  - (g) The Public Health Act, 1991;
  - (h) The Rural Fires Act, 1997 (in line with Service Level Agreement);
  - (i) The Noxious Weeds Act, 1993;
  - (j) The Mines Inspection Act, 1901;
  - (k) The provisions of the Companion Animals Act, 1998;
  - (I) The Environmental Planning and Assessment Act 1979.
- 6. To give approval to "approved forms" as defined by the Local Government Act, 1993.
- 7. To issue references under Council letterhead.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

#### Item 6 Delegation of Authority to the General Manager

#### Continued

- 8. To authorise and undertake any necessary arrangements for the attendance of practical, technical and professional staff at any relevant course, seminar, congress meeting and conference but such approved attendance must be within budget limitations.
- 9. To approve annual, sick, long service, special leave and leave without pay for Council employees.

#### C. Finance

- 1. To designate an employee of Council as the responsible accounting officer in accordance with Part 9 of the Local Government (General) Regulation, 2021.
- 2. To declare each parcel of rateable land in the Warren Shire Council area to be within one or other of the following categories:-
  - farm land
  - residential
  - mining
  - business
- 3. To accept payment of rates and charges due and payable by a person in accordance with an agreement made with the person and to write off or reduce interest accrued on rates or charges if the person complies with the agreement.
- 4. To write off accrued interest on rates or charges payable by a person if the person is unable to pay the accrued interest for reasons beyond the person's control or where payment of the accrued interest would cause that person extreme hardship.
- 5. To invest money in accordance with Section 625 of the Local Government Act, 1993.
- 6. To approve reimbursement for shortages in the Cashier's tray up to \$500 in any one case.
- 7. To approve the submission of tenders, quotations and estimates for private works.
- 8. To authorise the refund of fees in total or in part in respect of applications either refused by Council or withdrawn by the applicant.
- 9. To authorise the release of any bond or bank guarantee where the required works or services have been completed in accordance with approvals granted by Council.
- 10. To require the lodgement of a cleaning deposit for the hiring of Council's parks, ovals, sporting facilities or buildings.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

#### Item 6 Delegation of Authority to the General Manager

Continued

- 11. To prepare and lodge applications for the payment of a Library Subsidy in accordance with Section 13 of the Library Act, 1939.
- 12. To authorise expenditure of Council for works and services required in accordance with the adopted annual budget of Council up to a maximum of \$250,000.
- 13. To initiate, negotiate and authorise royalty agreements on Council's behalf with local landholders for the acquisition of resources in the performance of Council's works programme.
- 14. To engage (or dismiss) contractors on an hourly, daily, weekly or monthly basis for works in accordance with Council's Work Programme.
- 15. To authorise the hire of Council's plant and resources for private works at comprehensive hire rates or at suitably negotiated rates.
- 16. To write off accrued interest on rates and charges payable by a ratepayer who is paying by instalments in accordance with the provisions relating to the annual rate levy, Council's policy.
- 17. To destroy Council records in accordance with the provisions of the State Records Act 1998 (NSW).
- 18. To expend Council's maintenance votes in accordance with, and subject to the limits as adopted by Council in the annual budget.

#### D. Roads

- 1. To close roads and bridges temporarily or impose load limits subject to the provisions of the Roads Act, 1993, for repair or construction when necessary.
- 2. To approve applications for permission to open streets, subject to the proviso that applications received from private individuals (other than from State and Commonwealth authorities) shall not be approved until the cost of reinstatement has been paid in full.
- 3. To deal with all matters relating to the alteration or deletion of easements or restrictions as to use pursuant to Section 88 (B) of the Conveyancing Act.
- 4. To issue approvals for structures on footways pursuant to Sections 125 and 126 of the Roads Act, 1993.
- 5. To give direction to remove obstructions or encroachments on public road pursuant to Section 107 of the Roads Act, 1993.
- 6. To approve ramp and gate installations in accordance with Council policy.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

Continued

#### Item 6 Delegation of Authority to the General Manager

7. To approve the movement of stock, machinery or any other materials along or across any Council controlled road or through any built up area of the Shire, subject to any provisions of the Roads Act, 1993.

#### E. Town Planning/Building Control

- 1. To determine the amount of any bond required to be lodged by developers as security for completion of works.
- 2. To exercise Council's power under Section 54 of the Environmental Planning Assessment Act to commence the preparation of a draft Local Environmental Plan and a Draft Development Control Plan.
- 3. To issue or serve approvals and orders under the provisions of Chapter 7 of the Local Government Act, 1993 and regulations thereunder including the extension, renewal, modification and revocation of any approval granted.
- 4. To implement Regulation 157c of the Construction Safety Act relating to Amusement Devices.
- 5. To implement the provisions of the Environmental Restoration and Rehabilitation Trust Act, 1990 as an authorised delegate under such Act.
- 6. To consider and determine objections and seek the concurrence of the Director-General of the Division of Local Government in relation to such objections under Section 82 of the Local Government Act, 1993.
- 7. To approve the re-location and re-positioning of buildings.
- 8. To approve the classification or re-classification of buildings under the provisions of the Local Government (General) Regulations, 2021 and the issue of appropriate certificates and statements.
- 9. To approve or refuse the issue of Building Certificates pursuant to Section 149D of the Environmental Planning and Assessment Act, 1979 as amended.
- 10. To authorise the service of orders on owners, builders or other persons to correct any breach of any approval or defects in buildings and structures.
- 11. To approve unconditionally or subject to conditions or refuse applications received in respect to the construction of fences, advertising signs and street banners.
- 12. To approve, subject to the payment of fees fixed by Council from time to time and pursuant to Section 68 of the Local Government Act, 1993 the erection of hoardings on footpaths.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

Continued

#### Item 6 Delegation of Authority to the General Manager

- 13. To consider the applications and to issue unconditionally or subject to conditions or refuse applications for the occupation of caravans or other temporary accommodation on building sites.
- 14. To grant or refuse the extension/renewal of building approvals issued by Council.
- 15. To approve the variation of building lines where such variation is of a minor significance.
- 16. To accept or reject certifications submitted under Section 93 of the Local Government Act, 1993.
- 17. To approve Development Applications for all developments/classes of buildings where no substantial community objection is registered.
- 18. To refuse Development Applications that do not comply with legislation, Council's LEP or DCP.
- 19. To authorise, where appropriate, the determination of Land and Environment Court matters by an Assessor of the Court.
- 20. To grant a departure from a development standard pursuant to the various Development Control Plans where that provision is available and where such departure is considered to be in accordance with the overall aims and objectives of the relevant plan.
- 21. To serve any notices or orders or intention of any notice or order under the provisions of the Local Government Act and Regulations, Environmental Offences and Penalties Act and Regulations, Public Health Act and Regulations, Food Act and Regulations, Protection of the Environment Act, 1997 and regulations.
- 22. Pursuant to any delegation from the Director-General of the Department of Health to issue clean up notices under Section 51 of the Food Act, 1989.
- 23. Pursuant to any delegation from the Director-General of the Department of Health to serve Orders for Closure under Section 52 of the Food Act, 1989.
- 24. To approve or refuse applications for the installation of waste treatment devices and human waste storage facilities under Section 68 of the Local Government Act, 1993.
- 25. To issue Undertaker and Mortuary approvals pursuant to Section 68 of the Local Government Act, 1993.
- 26. To authorise the carrying out of work by Council pursuant to Section 678 of the Local Government Act, 1993.
- 27. To reject applications for approval pursuant to Section 85 of the Local Government Act, 1993.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

#### Item 6 Delegation of Authority to the General Manager Continued

#### F. Bushfire/Emergency Services

- 1 To authorise the release of Council plant and other resources to assist fire fighting and emergency work.
- 2. To authorise the use of Council resources to support the Warren Local Emergency Management Committee, Warren Local Emergency Operations Controller or Warren State Emergency Service Local Controller.
- 3. To authorise the use of Council's resources and exercise the powers conferred under Section 36 of the Environmentally Hazardous Chemicals Act, 1985.
- 4. To make Council appointments to the Warren Local Emergency Management Committee pursuant to the State Emergency Rescue and Management Act, 1989.

#### G. Impounding/Stock Control/Saleyards

- 1. To appoint Impounding Officers and authorised persons to impound and/or destroy certain animals and articles pursuant to the Impounding Act, 1993.
- 2. To implement the provisions of the Companion Animals Act 1999 and regulations and serve any notice for breaches of the subject Act and Regulations.
- 3. To issue any temporary grazing permits for public roads or for any Council controlled lands in accordance with Council's policy on this matter, or any other appropriate State or Federal legislation or any reasonable conditions of approval as determined by the General Manager.

#### H. Miscellaneous Operational Matters

- 1. To determine applications for use of public roads for walkathons, charitable collections, motorcar trials, bicycle races and the like where the involvement of the Warren Local Traffic Committee is not specifically required.
- 2. To determine the conditions of use of Council's parks gardens and reserves and other places in accordance with section 632 of the Local Government Act, 1993.
- 3. To vary the dates of opening and closing of the Warren Pool Complex.
- 4. To impose and enforce any necessary restrictions to the water supplies of Warren, Nevertire and Collie.
- 5. To issue pavement concessions for aircraft wishing to use the Warren Aerodrome in accordance with the guidelines issued by the Department of Transport.

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

#### GENERAL MANAGER REPORTS

#### CONTINUED

Continued

(C14-2)

#### Item 6 Delegation of Authority to the General Manager

- 6. In consultation with the Mayor the authority to approve or refuse applications for mineral explorations throughout the Shire unconditionally or subject to any appropriate conditions.
- 7. To approve the free utilisation of Council plant and equipment to charitable, service, voluntary and community organisations within the Shire in accordance with Council's Policy.
- 8. To issue NOTAMS advices to the CASA in accordance with appropriate legislative requirements.

Carried
242.10.24

#### Item 7 Meeting Dates, Times and Order of Business

**MOVED** McCloskey/Jackson that:

1. Council adopt the meeting dates and location as listed with the commencement time of 8.30 am:

Thursday	24th October 2024	Warren
Thursday	5th December 2024	Warren
Thursday	23rd January 2025	Warren
Thursday	27th February 2025	Warren
Thursday	27th March 2025	Warren
Thursday	24th April 2025	Warren
Thursday	22nd May 2025	Warren
Thursday	26th June 2025	Warren
Thursday	24th July 2025	Warren
Thursday	28th August 2025	Warren
Thursday	25th September 2025	Warren
Thursday	23rd October 2025	Warren
Thursday	4th December 2025	Warren

#### 2. The Order of Business in accordance with Council's Code of Meeting Practice be as follows:

- Opening meeting;
- Acknowledgment of Country;
- Apologies and Applications for a Leave of Absence by Councillors;
- Confirmation of Minutes;
- Disclosures of Interests;
- Mayoral Minute(s);
- Reports of Committees;

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

GEN	ERAL MANAGER REPORTS	CONTINUED
Item	7 Meeting Dates, Times and Order of Business	(C14-2)
•	Reports of Delegates;	
•	Reports to Council;	
•	Notices of Motions/Questions with Notice;	
•	Matters of Urgency;	
•	Confidential Matters;	
•	Conclusion of the Meeting; and	
•	Presentations	
		Carried 243.10.24
lterr	8 Oath or Affirmation of Office	(C14-5.2)
MO	VED Kinsey/McCloskey that:	
1.	The information be received and noted; and	
2.	The taking of the oath or affirmation of office by Councillors be formally record	ded.
		Carried
		244.10.24

#### Item 9 Councillor Vacancy (LGA s291A) Report

**MOVED** Serdity/Cleasby that pursuant to section 291A(1)(b) of the Local Government Act 1993 (the Act) Warren Shire Council declares that casual vacancies occurring in the office of a Councillor within 18 months after the last ordinary election of Councillors for the Council on 14th September 2024 are to be filled by a countback of votes cast at that election for the office in accordance with section 291A of the Act and directs the General Manager to notify the NSW Electoral Commissioner of the Council's decision within 7 days of the decision.

		Carried 245.10.24
ltem 10	Council Organisational Structure	(\$12-1.1)

**MOVED** Serdity/Kinsey that Council adopt the Organisational Structure as detailed within the report.

Carried 246.10.24

(C14-2)

### Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

GENERAL MANAGER REPORTS CONTIN		
Item 11 State of the Shire Report 2021- 2024	(A1-14, E4-43)	
MOVED Kinsey/Serdity that:		
1. The information be received and noted; and		
2. Council endorse the State of the Shire 2021 – 2024 Report.		
	Carried 247.10.24	
DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS		
Nil.		
DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS		
DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS		
Nil.		
MANAGER HEALTH AND DEVELOPMENT SERVICES REPORTS		
Nil.		
NOTICES OF MOTIONS/QUESTIONS WITH NOTICE		
Nil.		
MATTERS OF URGENCY		

Nil.

### **CONFIDENTIAL MATTERS**

Nil.

Minutes of the Extra Ordinary Meeting of Council held in the Council Community Room, 115 Dubbo Street Warren on Thursday 10th October 2024 commencing at 8:31 am

There being no further business the meeting closed at 9.50 am.

#### THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL HELD ON THURSDAY, **24**TH OCTOBER **2024** AS BEING A TRUE AND CORRECT RECORD.

MINUTE NO. .10.24

GENERAL MANAGER

Mayor